



DEPARTMENT OF THE NAVY  
NAVAL AIR STATION  
22268 CEDAR POINT ROAD  
PATUXENT RIVER, MARYLAND 20670-1154

NASPAXRIVINST 1800.1B  
N1  
2 Aug 2016

NAS PATUXENT RIVER INSTRUCTION 1800.1B

From: Commanding Officer, Naval Air Station Patuxent River

Subj: RETIREMENT OF NAVAL PERSONNEL

Ref: (a) MILPERSMAN 1800-010  
(b) NAVADMIN 078/95  
(c) MILPERSMAN 1320-210

Encl: (1) Command Sponsored Retirement Ceremony Sample Letter  
(2) Retirement Ceremony Script Template

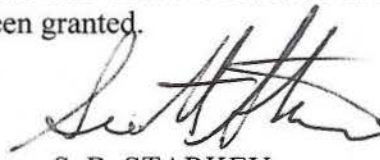
1. Purpose. To promulgate procedures and timeline for requesting and arranging retirement ceremonies for personnel attached to Naval Air Station (NAS) Patuxent River, Maryland.
2. Cancellation. NASPAXRIVINST 1800.1A
3. Background. Retirement or transfer to the Fleet Reserve ceremonies are intended to be a dignified expression of appreciation by the Navy for the many years of honorable and faithful service the member has devoted to their country. In accordance with reference (a) the retirement may, if the member desires, be preceded by a ceremony. Upon approval by the command, the retirement becomes an official command function and use of applicable funds may be authorized contingent or available funds. A reception following the ceremony is not mandatory. However, funding will be provided by retiring service member.
4. Permissive Temporary Duty (PTDY). References (b) and (c) authorizes up to 20 days PTDY for house hunting purposes as a transition benefit for retiring service members. It may be combined with terminal leave and must be taken prior to terminal leave.
5. Action.
  - a. Retiring Member. Submit a letter requesting the retirement ceremony addressed to the Commanding Officer (CO), via the Executive Officer (XO), no less than 90 days prior to the requested ceremony date or official date of retirement, whichever is earlier. The request should be formatted in accordance with enclosure (1), following the guidance of reference (a). If no retirement ceremony is desired, a letter should be submitted requesting applicable PTDY for house hunting and terminal leave utilizing references (b) and (c). All terminal leave will be submitted utilizing Navy Standard Integrated Personnel System (NSIPS) upon approval from the chain of command.

b. Department Head. Assign a person to act as ceremony coordinator to assist the service member in finalizing the details of the desired ceremony. End of service award recommendations should be submitted no later than 90 days prior to the ceremony date if signed by the CO. End of service award recommendations should be submitted no later than 120 days prior to the ceremony date if award is to be signed by Commandant, Naval District Washington.

c. Department Coordinator. Coordinate all aspects of the ceremony to include promulgation of the appropriate notices, programs, facility, and invitations. If an Ensign is requested by the retiring service member, the coordinator is responsible for ensuring it is ordered and delivered to quarterdeck as required. Coordinator should be guided by the outline of the requirements contained in reference (a). Any requests for Letter of Commendation/Appreciation from the President of the United States (past and/or present), Senator, member of Congress, or Home State Officials should be coordinated through the Command Career Counselor.

6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

7. Review and Effective Date. Per OPNAVINST 5215.17A, NAS Patuxent River Administration Officer will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This Instruction will automatically expire 5 years after effective date unless reissued or canceled prior to the 5-year anniversary date, or an extension has been granted.



S. B. STARKEY

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via

<https://directives.navair.navy.mil>

<https://g2.cnic.navy.mil/NASPATUXENTRIVERMD/SitePages/Home.aspx>

<https://g2.cnic.navy.mil/CC/Documents/Forms/Directives%20Only.aspx>

**Command Sponsored Retirement Ceremony  
Sample Letter**

Date

From: (Member's rank/rate and name)  
To: Commanding Officer, Naval Air Station Patuxent River  
Via: (1) Department Head (if applicable), Naval Air Station Patuxent River  
(2) Executive Officer, Naval Air Station Patuxent River

Subj: REQUEST FOR RETIREMENT CEREMONY

Ref: (a) MILPERSMAN 1800-010

Encl: (1) Retirement Ceremony Guest List/Reception Guest List  
(2) Biographical Information (military awards/service summary)

1. I will transfer to the Fleet Reserve/Retired List on \_\_\_\_\_. Under the guidelines of reference (a), I respectfully request a command-sponsored retirement ceremony as follows:

- a. Date:
- b. Time:
- c. Location:
- d. Master of Ceremonies:
- e. Guest of Honor/Speaker:
- f. Band/Music desired? (Yes/No)
- j. Honor Guard desired? (Yes/No)
- h. Approximate number of guests:  
Military (excluding command personnel):  
Civilian:

i. Immediate family members who will attend (include spouse, children, parents, parents-in-law, siblings, and grandparents):

<u>Name</u>	<u>Relationship</u>	<u>Residence</u>
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j. Command participation desired? (Yes/No) If yes, specify extent (e.g. all Officers, all Chief Petty Officers, all personnel, all \_\_\_\_\_ Department personnel, etc.).

k. Uniform: Official Party: \_\_\_\_\_  
Military Guests: \_\_\_\_\_  
Civilian Attire: \_\_\_\_\_

l. Photographer service desired? (Yes/No)

m. Chaplain service (invocation/benediction) desired? (Yes/No) Religious preference?

n. National Ensign desired? (Yes/No)

o. Nominees for sideboys: (Member must personally request each individual.)

(1) _____	(4) _____
(2) _____	(5) _____
(3) _____	(6) _____

p. With approval by the command, up to 100 typed or printed invitations for the retirement ceremony may be authorized contingent on available funds. There is no cost or limit on electronic invitations, to set up an account go to <https://einvitations.afit.edu/generator/index.cfm>.

(1) How many typed or printed invitations requested?

(2) Printed or typed invitations for the retirement ceremony provided to me NLT (date) for mailing.

q. Retirement Ceremony program desired? (Yes/No)

2. I intend to provide post ceremonial refreshments: (Yes/No)

a. Cake? (Yes/No)

b. Coffee/soft drinks? (Yes/No)

3. I intend to host a reception: (Yes/No)

a. Date:

b. Time:

c. Location:

d. Approximate number of guests:

4. I understand that all costs associated with providing and serving post ceremonial refreshments and or a reception, including cost of invitations postage for the reception must be borne by me and may not be paid for from appropriated or non-appropriated funds.

Very respectfully,

(Member's rank/rate, name), USN

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**SAMPLE RETIREMENT CEREMONY (SCRIPT TEMPLATE)  
FOR  
MAC(SW) JOHN Q. SMITH  
UNITED STATES NAVY  
1 JANUARY 20XX**

1100 Ceremony participants (minus the official party) muster at the (retirement location) for briefing/final walk-thru.

Admin Department ensures awards table is set up and organized. Music and PA system check completed by Ceremony Coordinator.

1230 **PRELUDE MUSIC BEGINS.**

1250 Master of Ceremonies takes position and states:

**MC** "WILL ALL GUESTS PLEASE BE SEATED AND SILENCE CELL PHONES AS THE CEREMONY WILL BEGIN IN 10 MINUTES."

1255 Official party in position for entrance. Special guests in position for entrance.

1259 **PRELUDE MUSIC TERMINATES.**

1300 **RETIREMENT CEREMONY COMMENCES.**

**MC** "GOOD MORNING HONORED GUESTS, LADIES AND GENTLEMEN, ALL ATTENDING OFFICERS, CHIEF PETTY OFFICERS, AND JUNIOR ENLISTED SAILORS. ON BEHALF OF CAPTAIN (CO), COMMANDING OFFICER OF NAVAL AIR STATION PATUXENT RIVER MARYLAND, I WELCOME YOU TO TODAY'S CEREMONY IN WHICH CHIEF JOHN Q. SMITH WILL RETIRE FROM ACTIVE DUTY AFTER [XX] YEARS OF DISTINGUISHED SERVICE TO HIS NATION AND THE NAVY. I AM (RANK/RATE/NAME), AND I WILL BE YOUR MASTER OF CEREMONIES FOR TODAY'S PROCEEDINGS."

**MC** "WILL THE GUESTS PLEASE RISE FOR THE ARRIVAL OF THE OFFICIAL PARTY AND REMAIN STANDING FOR THE NATIONAL ANTHEM AND THE INVOCATION."

Bell Ringer strikes two bells.

**MC** "CHIEF PETTY OFFICER, UNITED STATES NAVY, ARRIVING!"

Chief Smith passes through sideboys and proceeds to his seat on the stage.

Bell Ringer strikes two bells.

**MC** "MASTER CHIEF PETTY OFFICER, UNITES STATES NAVY, ARRIVING!"

CMDCM (Current CMC) passes through sideboys and proceeds to their seat on the stage.

Bell Ringer strikes two bells.

**MC** "NAVAL AIR STATION PATUXENT RIVER, ARRIVING!"

Captain (Current CO) passes through sideboys and proceeds to their seat on the stage.

**MC** "COLOR GUARD – PARADE THE COLORS."

Color Guard parades the colors down the center aisle and presents arms.

**MC** "OUR NATIONAL ANTHEM WILL BE PERFORMED BY (Name/Rate/Rank if Performed)."

(Name) performs the National Anthem and returns to their seat.

**MC** "COLOR GUARD – RETIRE THE COLORS."

Color Guard retires the colors back through center aisle.

**MC** "SIDEBOYS, POST!"

Sideboys post and take their seats.

**MC** "THE INVOCATION WILL BE DELIVERED BY (Current NAS Patuxent River Chaplain), NAVAL AIR STATION PATUXENT RIVER'S CHAPLAIN."

Current NAS Patuxent River Chaplain delivers the invocation.

**MC** "ALL GUESTS PLEASE BE SEATED."



**MC** “IN THE LATE 1700’S, THE U.S. NAVY SET SAIL WITH NEW IDEAS, NEW GOALS, AND A DESIRE TO BUILD TRADITIONS THAT WOULD STAND THE TEST OF TIME. THE U.S. NAVY LED THE WAY WITH PROVIDING HONORS FOR CREWMEN. THE 1800’S SAW ENLISTED PERSONNEL HOLDING RETIREMENTS FOR THEIR FELLOW ENLISTED MEN FOR THE FIRST TIME. THE CAPTAIN WOULD ALLOW THE JOLLY BOAT TO TAKE THE ENLISTED RETIREE ASHORE. THEN, AFTER THE CIVIL WAR, COMMANDING OFFICERS BEGAN TO HOLD ENLISTED RETIREMENT CEREMONIES TO SHOW THE CREW THAT HE, AND THE NAVY, RECOGNIZED THE CONTRIBUTIONS OF ITS ENLISTED CREWMEN.” (MAKE APPLICABLE TO RANK.)

**MC** *(Insert Opening Remarks)*

MC leads applause for family.

**MC** “LADIES AND GENTLEMAN, AT THIS TIME IT IS MY PLEASURE TO INTRODUCE COMMANDING OFFICER, NAVAL AIR STATION PATUXENT RIVER MARYLAND, CAPTAIN (CURRENT CO), WHO WILL MAKE OPENING REMARKS.”

Captain (Current CO) delivers remarks and returns to their seat.

**MC** “THANK YOU, CAPTAIN.”

**MC** “LADIES AND GENTLEMEN, (Rate/Rank/Name of guest speaker, or guest speaker may be introduced by member).”

Guest Speaker makes remarks and returns to their seat.

**MC** “CAPTAIN (CURRENT CO) WILL NOW PRESENT CHIEF SMITH’S RETIREMENT AWARDS. ALL GUESTS PLEASE RISE FOR THE PRESENTATION OF CHIEF SMITH’S END OF TOUR AWARD.”

Captain (Current CO) and (Appointed Aide) move to center of stage.

**MC** *(Insert End of Tour Award)*

Captain (Current CO) presents award.

**MC** “ALL GUESTS PLEASE BE SEATED.”

**MC** “CHIEF SMITH WILL NOW BE PRESENTED *(Insert Second Presentation)*”

*(Insert Any Other Presentations)*

**MC** “A FINE SWORD...A BRACE OF PISTOLS...A RIFLE OR MUSKET...OR MAYBE A SEA CHEST OF FINE WOOD AND BOUND IN BRASS...WAS PRESENTED TO REMIND THE RETIREE OF CREWS AND SHIPS WITH WHICH HE HAS SERVED.

CHIEF SMITH, YOUR RETIREMENT SHADOW BOX DEPICTS YOUR CAREER ACHIEVEMENTS IN THE UNITED STATES NAVY. IT INCLUDES YOUR MANY PERSONAL AWARDS, AND THE UNIFORM DEVICES INDICATING THE RANKS YOU PROGRESSED THROUGH AS YOU WORKED YOUR WAY UP THE ADVANCEMENT LADDER.

ADDITIONALLY, THE TOP PORTION IS FOR THE NATIONAL FLAG, SYMBOLIC OF THE NATION YOU HAVE SO FAITHFULLY SERVED DURING YOUR [XX] YEARS ON ACTIVE DUTY. THIS PARTICULAR FLAG WAS FLOWN PROUDLY OVER NAS PATUXENT RIVER, MARYLAND.” (OR APPLICABLE REMARKS, RANK DEPENDING)

**MC** “COMMAND MASTER CHIEF (CURRENT CMC OR APPOINTEE) WILL NOW PRESENT CHIEF SMITH WITH HIS SHADOW BOX OR APPROPRIATE GIFT.”

CMDCM (Current CMC) presents the Shadow Box to Chief Smith then returns to his seat.

**Presentations for the Military Spouse and Children (if applicable).**

**MC** “FLAG DETAIL POST!”

**MC** “CHIEF (APPOINTED CHIEF) WILL NOW READ OLD GLORY.”

Flag passing detail moves into position. Chief Smith moves into position at head of detail. Music technician plays “America the Beautiful.”

Appointed Chief reads Old Glory.

“I AM THE FLAG OF THE UNITED STATES OF AMERICA. MY NAME IS OLDE GLORY.  
I FLY ATOP THE WORLD'S TALLEST BUILDINGS. I STAND WATCH IN AMERICA'S HALLS OF JUSTICE.  
I FLY MAJESTICALLY OVER GREAT INSTITUTIONS OF LEARNING.  
I STAND GUARD WITH THE GREATEST MILITARY POWER IN THE WORLD.  
LOOK UP AND SEE ME!!!  
I STAND FOR PEACE, HONOR, TRUTH, AND JUSTICE.  
I STAND FOR FREEDOM!!  
I AM CONFIDENT. I AM ARROGANT. I AM PROUD.  
WHEN I AM FLOWN WITH MY FELLOW BANNERS, MY HEAD IS HELD A LITTLE HIGHER – MY COLORS ARE A LITTLE TRUER

I BOW TO NO ONE!  
I AM RECOGNIZED ALL OVER THE WORLD.  
I AM WORSHIPPED - I AM SALUTED - I AM RESPECTED - I AM REVERED - I  
AM LOVED - I AM FEARED!!  
FOR MORE THAN 200 YEARS, I HAVE FOUGHT IN EVERY BATTLE OF EVERY  
WAR;  
GETTYSBURG, SHILOH, APPOMATTOX, SAN JUAN HILL, THE TRENCHES OF  
FRANCE, THE ARGONNE FOREST, ANZIO, ROME, THE BEACHES OF  
NORMANDY, THE JUNGLES OF GUAM, OKINAWA, TARAWA, KOREA,  
VIETNAM AND IN THE HEAT OF THE PERSIAN GULF AND A SCORE OF  
OTHER PLACES.  
LONG FORGOTTEN BY ALL, BUT THOSE WHO WERE THERE WITH ME.  
I WAS THERE.  
I LED MY SAILORS AND MARINES,  
I FOLLOWED THEM, I WATCH OVER THEM, THEY LOVE ME.  
I WAS ON A SMALL HILL ON IWO JIMA.  
I WAS DIRTY, BATTLE TORN, AND TIRED, BUT MY SAILORS AND MARINES  
CHEERED ME!!!!  
I WAS PROUD!  
I HAVE BEEN SOILED, BURNED, TORN, AND TRAMPLED ON THE STREETS  
OF COUNTRIES THAT I HAVE HELPED TO SET FREE.  
IT DOES NOT HURT; FOR I AM INVINCIBLE.  
I HAVE BEEN SOILED BURNED TORN AND TRAMPLED ON THE STREETS OF  
MY OWN COUNTRY  
AND WHEN IT IS DONE BY THOSE WHOM WITH I HAVE SERVED IN BATTLE.  
IT HURTS!!!  
BUT I SHALL OVERCOME FOR I AM STRONG!!  
I HAVE SLIPPED THE SURLY BONDS OF EARTH AND, FROM MY VANTAGE  
POINT ON THE MOON,  
I STAND WATCH OVER THE NEW FRONTIERS OF SPACE.  
I HAVE BEEN THE SILENT WITNESS TO ALL OF AMERICA'S FINEST HOURS.  
BUT MY FINEST HOUR COMES  
WHEN I FLY HALF MAST TO HONOR MY SAILORS AND MARINES—  
AND WHEN I LIE IN THE TREMBLING ARMS OF A GRIEVING MOTHER - AT  
THE GRAVESIDE OF HER FALLEN SON OR DAUGHTER  
I—AM PROUD. MY NAME IS OLDE GLORY. DEAR GOD, LONG MAY I  
WAVE!”

**MC** “FLAG DETAIL POST!”

Chief Smith presents the flag to his family.

**MC** “LADIES AND GENTLEMEN, IT IS NOW MY PLEASURE TO INTRODUCE CHIEF  
SMITH (RETIRING SERVICE MEMBER).”

Chief Smith makes his remarks.

**MC** "CHIEF (APPOINTED CHIEF) WILL NOW READ "THE WATCH."  
BOATSWAIN, POST THE SIDEBOYS."

Appointed Chief reads "The Watch" as sideboys post.

"TODAY, OUR NAVY HAS RETURNED MOST OF THE POMP CIRCUMSTANCE,  
THE HONORS, TRADITIONS, AND CEREMONIES TO HISTORY...  
THE MODERN WORLD DOES NOT INVOLVE AS MANY OF THESE THINGS  
FROM THE PAST...  
BUT, WE STILL HAVE TO STOP ALL ENGINES, LAY ABOUT SMARTLY, AND  
DROP ANCHOR TO PAY HOMAGE TO ONE OF OUR SHIPMATES GOING  
ASHORE. TO HONOR THE YEARS SERVED, THE GUIDANCE, THE  
LEADERSHIP, THE FRIENDSHIP AND THE EXPERTISE THAT THIS SHIPMATE  
HAS FREELY GIVEN THESE FOR [XX] YEARS.  
FOR [XX] YEARS, THIS SAILOR HAS STOOD THE WATCH.  
WHILE SOME OF US WERE IN OUR BUNKS AT NIGHT, THIS SAILOR STOOD  
THE WATCH.  
WHILE SOME OF US WERE IN SCHOOL LEARNING OUR TRADE, THIS  
SHIPMATE STOOD THE WATCH.  
YES, EVEN BEFORE SOME OF US WERE BORN INTO THIS WORLD...THIS  
SHIPMATE STOOD THE WATCH.  
IN THOSE YEARS WHEN THE STORM CLOUDS OF WAR WERE SEEN  
BREWING ON THE HORIZON OF HISTORY, THIS SHIPMATE STOOD THE  
WATCH.  
MANY TIMES, THEY WOULD CAST AN EYE ASHORE AND SEE THEIR  
FAMILY STANDING THERE, NEEDING HER GUIDANCE AND HELP...NEEDING  
THAT HAND TO HOLD DURING THOSE HARD TIMES...  
BUT THEY STILL STOOD THE WATCH.  
THEY STOOD THE WATCH FOR [XX] YEARS.  
THEY STOOD THE WATCH SO THAT WE, OUR FAMILIES, AND OUR FELLOW  
COUNTRYMEN COULD SLEEP SOUNDLY IN SAFETY, EACH AND EVERY  
NIGHT, KNOWING THAT A SAILOR STOOD THE WATCH.  
TODAY, WE ARE HERE TO SAY "SHIPMATE, THE WATCH STANDS  
RELIEVED. RELIEVED BY THOSE YOU HAVE LED, GUIDED, AND TRAINED.  
CHIEF SMITH (RETIRING SERVICE MEMBER), YOU STAND RELIEVED. WE  
HAVE THE WATCH."

**MC** "BOATSWAIN...STANDBY TO PIPE THE SIDE...SHIPMATE GOING ASHORE.

THIS ORDER HAS BEEN PASSED ON NAVAL SHIPS FROM THE 1500'S  
THROUGH TODAY. SPANISH, FRENCH, ENGLISH, DUTCH... YES, ALL NAVIES

OF THE WORLD USE THE BOATSWAIN, SIDEBOYS, AND CALL TO BRING ABOARD OR SEND ASHORE ALL SHIP'S OFFICERS, VISITING OFFICERS, DIGNITARIES, AND VIPS.

THE SIDEBOYS WOULD HAUL ON THE ROPES AND RAISE OR LOWER THE BOARDING PLATFORM SO OFFICERS WOULD NOT HAVE TO CLIMB THE RAT LINES (WHICH WERE HANGING OVER THE SIDE AND USED BY THE ENLISTED CREW) WHEN GOING ASHORE OR TO GET ABOARD. THIS HONOR WAS EXTENDED TO VISITING OFFICERS, DIGNITARIES, AND PORT OFFICIALS.

IT WAS NOT UNCOMMON FOR THE COMMANDING OFFICER OF A SHIP TO ORDER UP THE JOLLY BOAT, A CREW OF EIGHT STRONG BACKS, SIDEBOYS, AND BOATSWAIN...TO SEND AN OLD SHIPMATE TO HIS SHORE RETIREMENT HOME...NEVER TO SAIL ON NAVAL SHIPS AGAIN.

"ALL HANDS ON DECK" WAS PASSED, SPEECHES WERE MADE ABOUT GREAT VICTORIES, BATTLES FOUGHT UPON THE OPEN SEA, RAGING STORMS WEATHERED, AND VOYAGES TO DISTANT AND STRANGE LANDS WITH PORTS-OF-CALL OTHERS ONLY DREAMED ABOUT.

THE BOATSWAIN WOULD STAND TALL THE SIDEBOYS, AND THEN THE RETIREE WOULD REQUEST PERMISSION TO GO ASHORE, STEP TO THE PLATFORM, AND THE SIDEBOYS WOULD LOWER AWAY. AND AS THE JOLLY BOAT PULLED AWAY, THE GUNNER WOULD FIRE A SALUTE FROM THE SHIP'S MAIN BATTERY AS THE RETIREE WAS ROWED ASHORE.

TODAY, OUR NAVY HAS GIVEN MOST OF THE POMP AND CIRCUMSTANCE, THE HONORS, TRADITIONS, AND CEREMONIES BACK TO HISTORY...TIME DOES NOT GIVE US THE FREEDOM TO DO THESE THINGS FROM THE PAST...BUT, WE STILL HAVE TO STOP ALL ENGINES, LAY ABOUT SMARTLY, AND DROP ANCHOR TO PAY HOMAGE TO ONE OF OUR SHIPMATES GOING ASHORE. TO HONOR THE YEARS SERVED, THE GUIDANCE, THE LEADERSHIP, THE FRIENDSHIP AND THE EXPERTISE THAT THIS SHIPMATE HAS FREELY GIVEN THESE [XX] YEARS.

GUESTS, PLEASE RISE FOR THE BENEDICTION, AND REMAIN STANDING FOR THE FINAL PIPING ASHORE OF CHIEF SMITH (RETIRING SERVICE MEMBER)."

(Current NAS Patuxent River Chaplain) delivers the benediction then returns to his seat.

**MC** “LADIES AND GENTLEMEN, CHIEF SMITH (RETIRING SERVICE MEMBER) WILL NOW REPORT TO CAPTAIN (CURRENT CO) AND REQUEST PERMISSION TO GO ASHORE FOR THE LAST TIME.”

Chief Smith (retiring service member) salutes and requests permission to go ashore from Captain (Current CO).

Captain (Current CO) returns salute to Chief Smith (retiring service member) granting permission to go ashore.

**MC** “BOATSWAIN, STANDBY TO PIPE THE SIDE. SHIPMATE GOING ASHORE.”

Chief Smith (retiring service member) moves to bullets.

Bell Ringer strikes two bells.

**MC** “RETIRING RANK/NAME, UNITED STATES NAVY, RETIRED, DEPARTING.”

Honor Boatswain Mate pipes (retiring service member) through the sideboys.

If desired, retiring service member will also be piped ashore with family accompanied.

**MC** “NAVY FAMILY DEPARTING!”

Honor Boatswain Mate pipes (retiring service member) and family through the sideboys.

**MC** “LADIES AND GENTLEMEN, THIS CONCLUDES TODAY’S CEREMONY. (RETIRING SERVICE MEMBER) AND FAMILY, THANK YOU FOR BEING A PART OF THEIR SPECIAL DAY AND WISH YOU A NICE DAY. THANK YOU!”

Sound technician plays music starting with “Anchors Aweigh.”