

## **NDW REPAT Courtesy CACO Quick Guide:**

- 1. The remains are under the authority/custody of mortuary affairs (MAO) until the funeral home picks up the remains at the airport.**
- 2. The remains usually arrive in DC (DCA/BWI/IAD) two or three days before the funeral, not on weekends.**
- 3. The PNOK is briefed by their CACO, at home, with help from MAO, about the expenses covered and transportation limited “for official function only”: from the airport to Hotel, to the cemetery, and return.**
- 4. The US Navy Ceremonial Guard, a Team Leader, and a Flag Officer will be present planeside to provide Planeside Honors. PNOK Attendance has been an issue in the past because the Planeside Honors usually take place two or three days before the ceremony, and the funding for their travel only covers two nights in DC. When they fly in, they fly in the day before the ceremony. However, the NOK may be from DC/VA/MD and may be in attendance.**
- 5. Accessing the Tarmac by the immediate family to witness the Planeside Honors is coordinated by Mr. Bill Steorts. He will be in touch with the Funeral Home WRT the itinerary for the remains.**
- 6. Bill Steorts is with the Ceremonial Guard. He is the POC for everything related to Arlington Funeral Honors/Planeside Honors/Tarmac Access. Please get in touch with him to inform him if NOK is attending or not.**
- 7. If the NOK will be absent at the airport for the Planeside Honors Ceremony, the Courtesy CACO’s presence is not required.**
- 8. By Navy Regs, IN REPAT CASES, only three (3) authorized travelers are entitled to Courtesy CACO support. All others must find their own transportation. The local funeral home assisting the family should also help with additional transportation, photographers, etc. EXCEPTION: The PADD’s spouse may be a fourth authorized traveler.**

**TRANSPORTATION: Make Government reservations online <https://navymotorpool.agilefleet.com>**

**Contact the Transportation Dispatch Office to follow up on the vehicle: 202-433-9550 or 202-433-9528.**

### **Terms**

- PADD: The person Authorized to Direct Disposition, in REPAT cases, is the primary next of kin.**
- DTR: Dignified Transfer of Remains, only happens at Dover AFB.**

### **POC**

- United States Navy Ceremonial Guard**

**William L. Steorts III (W) 202-433-6961 - (C) 703-939-0515**

- MAO: Mortuary Affairs (they ship the remains) 1-800-368-3202, 24/7 cell 901-634-9279**