

Command Responsibilities Quick List

The most recent NDW CACO Instruction has checklists for every aspect of a CACO Case.

MILPERSMAN says the following deaths must be reported: ACDU, SELRES, Dependent and DOD CIV.

*DUSTWUN: A status of a member whose whereabouts is unknown and not enough evidence exists to determine member is deceased or UA. This situation must be reported similarly to a death via PCR.

Type of Status->	ACDU	Dependent	RESERVIST (not on ACDU)	DOD Civilian	*DUSTWUN	Deserter
Type of Support						
Report via PCR	YES	YES	YES	YES	YES	YES
NOK(s) CACO Notification	YES	NOT REQ	NOT REQ	NOT REQ	YES	NOT REQ
Command local support	YES	YES	YES	NOT REQ	YES	NOT REQ
Condolences visit to PNOK	N/A	NOT REQ	NOT REQ	YES	N/A	YES

This is a quick list of commands responsibilities when someone dies at the command. Each color in the list designates an individual from the command to be assigned in writing for that responsibility.

1. NOK Notification/CACO Assignment	If the NOK resides within 50 miles from the command. The Command owns that notification.
2. Command Representative	Command designated individual to work with Region and NAVPERSCOM to close the case.
3. Line of Duty Investigating (LODI) Officer	Regardless of cause of death an investigation is mandatory. Command assigns an LODI Officer.
4. Escort (will represent the command, must have GOV CC and D. License	Designated individual to connect with Navy Mortuary Affairs (MAO) and escort remains. MAO funds the travel for escort and remains. MAO Provides the casket Flag, Escort must track getting the flag for the casket.
5. CNO Letter	CO must submit to CNO input for the CNOs letter to the Parents/Spouse - within 48 hours of death.
6. Uniform (Dress Blues) no shoes or cover required	99% of the time the NOK wants the deceased in Dress Blues. If not available Command must request from MAO. MOA will need sizes.
7. HHG / Barracks Inventory-Phone-Wallet-Keys	If there is no spouse or will, the command has to return the HHG/PERSEFF to the Person Entitled to Receive Effects (PERE) as determined by NAVPERSCOM/Casualty. Command must assign an Individual to handle the move. PERS will provide the orders/LOA for the move to the designee.
1. Vehicle / Pets	If there is no spouse or will the vehicle will be returned to the lender of the PERE. The navy does not ship pets, however we should check for them.
2. Command Memorial	It is for the Command, not required and the NOK may be invited. Command will invite the NOK, complete travel requests and PERS will fund their travel.
3. Funeral Date	The family will want to have the funeral ASAP. The uniform, if not available, may delay the funeral if Command does not act fast to produce the uniform.
4. Death Certificate	The death certificate is produced by the local funeral home where the death took place. Command may have to assist procuring it for the NOK.
5. CO Letter to PNOK	The CNO will request input from the CO for the CNO's letter to the NOK. The request will come from NAVPERSCOM/Casualty with w 48 hour turnaround
6. Letter of Good Standing	If the member will be buried at a government cemetery the command has to provide a Letter of Good Standing.
7. Other	Return Mail to Sender. Reports to NOK. Triad info To Region ASAP.

