

Family SGLI (FSGLI) provides life insurance coverage for
Dependent SPOUSE and children of all Servicemembers
(Active Duty, Ready Reserve and National Guard – Those who have full-time SGLI coverage)

This s not a CACO Case, HOWEVER:

The Command, not the member, has the responsibility to report the death by submitting the REQUIRED Personal Casualty Report (PCR) via the DEFENSE CASUALTY INFORMATION PROCESSING SYSTEM (DCIPS), similar to reporting an ACDU Death.

Should you need assistance in submitting the PCR, contact FSGLI representatives at these numbers:
(901) 874-4293 or (901) 874-2010

☎ Toll Free: 1-800-368-3202 (ask to speak with FSGLI Branch)

Email FSGLI: MILL_FSGLI.FCT@navy.mil

Always follow up with a phone call to make sure they received your Report.

Users require a Common Access Card (CAC) in order to access any of the below URLs on a government furnished computer / laptop. Member is not allowed to submit a report for themselves, it will be rejected.

<https://dcsa.hrc.army.mil> or <https://dcsb.hrc.army.mil>

https://mynavyhr.navy.afpims.mil/Portals/55/Support/Casualty/DCIPS-PCR_Navy%20User%20guide.pdf?ver=6RDspqBFEyFdbZj-RVc_MQ%3d%3d

This job aid provides guidance for registering as a DCIPS-PCR end-user and reporting casualties to the Navy Casualty Section using the DCIPS-PCR web-based application. After Registering, use Method 2.

The report number is locally generated made up of the author initials-todays date-the member's initials, example LEM20230404XXX

In the REMARKS section of the report, state the best POC number for the member/sponsor. Office of SGLI reps will want to connect with the member IOT collect all the details of the death and request other paperwork needed. Signed copies of the member's DD93 and SGLI documents may be uploaded. Additionally, the member may have to provide:

- 1) January's LES
- 2) FOR CHILDREN AGE 18+ (STUDENTS): signed statement of enrollment and attendance, on school letterhead (required for unmarried children age 18-22 pursuing a course of instruction at an approved education institution)
- 3) FOR CHILDREN AGE 18+ (INCAPACITATED): signed statement from a physician declaring child is (or was) permanently incapable of self-support prior to age 18. (Physician must be an MD or DO.) Alternative documentation includes a Social Security Disability Award notification from the time the child turned 18, or a Medicare card in the child's name within two months of the child's 18th birthday.
- 4) Death certificate and other documents from Doctors, etc.

Highly recommend the member calls the Office of SGLI after the PCR has been submitted to complete the SGLI Claim, etc.

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