



DEPARTMENT OF THE NAVY
NAVAL DISTRICT WASHINGTON
1343 DAHLGREN AVE SE
WASHINGTON NAVY YARD DC 20374-5161

NDWINST 1020.6
N00F
26 Aug 2022

NDW INSTRUCTION 1020.6

From: Commandant, Naval District Washington

Subj: UNIFORM POLICY AND REGULATIONS

Ref: (a) U.S. Navy Uniform Regulations, NAVPERS 15665I

1. Purpose. To prescribe Navy uniforms and promulgate uniform policy and regulations for Navy personnel ashore in the Naval District Washington (NDW) area of responsibility, according to reference (a). This instruction is a general regulation. Violation of this instruction may result in disciplinary action under the Uniform Code of Military Justice or other adverse disciplinary or administrative action.

2. Cancellation. NDWINST 1020.5Z

3. Scope and Applicability. This instruction applies to NDW Headquarters and the NDW Region. NDW comprises the District of Columbia; Virginia Counties of Arlington, Caroline, Fairfax, Fauquier, King George, Loudoun, Prince William, Spotsylvania, Stafford, and Westmoreland; Maryland Counties of Anne Arundel, Baltimore, Calvert, Carroll, Charles, Frederick, Howard, Montgomery, Prince Georges, and St. Mary's; the City of Baltimore; and Bloodsworth Island. Additionally, NDW is the Area Uniform Coordinator and Prescribing Authority responsible for issuing and controlling uniform policy for naval shore activities and Navy personnel ashore in the National Capital Region (NCR). The NCR includes the District of Columbia, Alexandria, Virginia, the Virginia counties of Arlington, Fairfax, Prince William, and Loudon, and the Maryland counties of Montgomery, Frederick, and Prince George.

4. General Region Regulations

a. All Navy personnel, while onboard a military activity or installation within NDW, shall be in the prescribed uniform, an authorized alternate uniform, or appropriate civilian attire and shall maintain proper grooming standards as described in reference (a).

b. Dress-down days and civilian attire are not appropriate for military members during working hours or while in a duty status. Furthermore, Commanding Officers (COs) and Officers-in-Charge (OICs) shall not grant civilian clothes days or civilian clothes privileges to military members during working hours in recognition for a specific achievement or as an incentive for participation in an activity or fundraiser.

c. Seasonal uniform changes will normally take place on the first Monday in May and October. Commandant, NDW will release a naval message twice each year with the specific date identified.

d. Personnel may submit requests for an exception to wearing the prescribed or authorized alternate uniform for a specific event to Commandant, NDW for approval.

5. Specific Region Guidance

a. The standard uniform of the day is the Service Uniform (Service Khaki (E7 and above) and Navy Service Uniform (E1-E6)).

b. Navy Working Uniform. The Navy Working Uniform (NWU) Type III may be authorized as an alternate uniform of the day by COs or OICs within NDW (especially when the NWU Type III uniform is more conducive to the type of work assigned) except for the following locations (unless specifically authorized for a Joint Task Force National Capital Region (JTF-NCR) mission):

- (1) National Mall area bounded by Capitol Hill and surrounding senate and house staff offices
- (2) White House and Executive Office Building
- (3) State Department
- (4) All monuments and memorials
- (5) Pentagon/Pentagon Library and Conference Center (PLC2)

c. Exceptions to policy

(1) Pentagon/PLC2

(a) Wear of working uniforms, such as NWU Type III and flight suits, in the Pentagon and PLC2 is authorized for Navy personnel performing watch standing duties in the National Military Command Center (NMCC), Navy Operations Center (NOC) and DiLorenzo TRICARE Health Clinic (DTHC). Additionally:

1. Members conducting official business may depart the NMCC or NOC in the NWU Type III while transiting to or from the Navy Resource and Situational Awareness Center only.

2. DTHC emergency responders are authorized to leave the clinic in the NWU Type III when responding to emergencies.

(b) For Navy personnel assigned to and supporting the Joint Staff and the Office of the Secretary of Defense, wear of the NWU Type III in the Pentagon or PLC2 is authorized for the following circumstances described below:

1. When on official travel to match other joint service members in working uniforms.

2. When performing manual labor in the transport of official baggage.

3. In Secretary of Defense Cables (the 24/7 watch center for the Secretary and Deputy Secretary) and the direct passageway connecting Cables and the immediate offices of the Secretary and Deputy Secretary of Defense.

(c) All requests for exception to the uniform policy for the Pentagon or PLC2 shall be submitted to Director, Navy Staff.

d. Within the limits of the NCR, working uniforms, such as the NWU Type III or flight suits, are NOT authorized for wear off Department of Defense (DoD) installations. However, personnel traveling to and from work in a personally owned conveyance are authorized to wear NWU Type IIIs. A personally owned conveyance is defined as an automobile or motorcycle and excludes bicycles and scooters. Stops at any civilian establishment off DoD installations while wearing working uniforms are NOT authorized, except during emergencies.

e. White House. Director, White House Military Office shall promulgate the uniform for official visits to the White House.

f. Capitol Hill. Unless specifically required to wear a business suit by another Navy or DoD entity, Navy personnel conducting business on Capitol Hill shall wear:

- (1) Service Dress White for E6 and below during the summer season,
- (2) Summer White for E7 and above during the summer season,
- (3) Service Dress Blue for all paygrades in the winter season.

g. Congressional Hearings. All uniformed Navy personnel testifying before Congress or attending congressional hearings will wear Service Dress Blue throughout the year, regardless of the season.

h. Military Funerals. The prescribed uniform to attend any military funeral is the seasonal service dress uniform.

(1) Official participants at full and standard honor military funerals, including the Funeral Escort, Escort Commander, and Chief of Naval Personnel representative, shall wear the seasonal full dress uniform.

(2) Unofficial guests/mourners who are E7 and above may wear the Summer White uniform in lieu of Service Dress Whites.

6. Action

a. COs and OICs. COs and OICs within the NDW shall ensure compliance with this instruction by all personnel under their cognizance. Continuous command attention is required to ensure uniforms are properly worn and maintained.

b. All Hands. Personnel at all levels must ensure proper maintenance of their own appearance and that of their subordinates, in accordance with reference (a) and this directive. All military personnel are empowered to enforce the standards and hold accountable anyone not in compliance with uniform and civilian attire regulations, whether in the work place or in public.

7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy/Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

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b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Assistant for Administration Directives and Records Management Division program office.

8. Review and Effective Date. Per OPNAVINST 5215.17A, N00F will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



G. A. DICKS
Chief of Staff

Releasability and distribution:

This instruction is cleared for public release and is available electronically via CNIC G2 website:

<https://g2.cnrc.navy.mil/Directives/Documents/Forms/RegionOnly.aspx?FilterField1=Region0&FilterValue1=CNRNDW>